

**Strategic Planning &  
Policy**  
**Business Quarterly**

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**January - March 2022**

**HE ARA TĀMATA  
CREATING GREAT PLACES**

*Supporting our people*

## Executive Summary

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The Strategic Planning & Policy Group provides several services for the benefit of our communities to make the Far North a great place to work, live and visit. The group is made up of four departments:

- **Corporate Planning & Community Development:** This team works closely with our communities and community boards in the delivery of Corporate Planning, Community Development, Funding and Engagement.
- **District Planning:** This team focusses on environmental outcomes and has responsibility for the District Plan which is the main policy tool for implementing the Resource Management Act. As Council's main planning tool, we are legislatively required to achieve the sustainable management of the district's natural and physical resources.
- **Strategy Development:** This team develops and implements Strategy (including spatial planning), Policy Development (including regulatory policy in the form of bylaws) and Climate Change.
- **Te Hono:** The team's purpose is to support the organisation to build and maintain enduring relationships with Iwi/Māori. To act as a key contact to provide support to Iwi/Māori in navigating through Council's processes and policies and to support the organisation to develop capabilities and competencies to engage effectively with Iwi/Māori

## Contribution to community outcomes



*Communities that are healthy, safe, connected and sustainable*



*Connected communities that are prepared for the unexpected*



*Proud, vibrant communities*



*Prosperous communities supported by a sustainable economy*



*A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki*



*We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride*

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# Corporate Planning & Community Development

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## Introduction

The Corporate Planning and Community Development Department includes Corporate Planning, Community Development, Funding and Engagement.

## Corporate Planning

Corporate Planning satisfies Council's Local Government Act statutory planning obligation. We lead the development of Long Term and Annual Plans and assist in the production and audit of the Annual Report. The Corporate Planning team also takes a lead role in the compilation of the Chief Executive's pre-election report.



## Te Whakatupuranga Hapori / Community Development & Funding

Empowered communities are thriving communities. The Community Development & Funding Team deliver outcomes through Council's Community Outcomes and our own Community Development Framework, which articulates our role in community development and identifies how we work with communities, government agencies and non-government organisations to help build strong, resilient communities.

### What we do:

- *Build and strengthen internal and external relationships*
- *Increase opportunities for communities to determine the things they care about*
- *Provide opportunities for meaningful engagement and participation in public and community life*
- *Empower communities to design, prioritise and deliver local initiatives*
- *Support community groups to lead their communities*
- *Work with government agencies, non-government organisations and community leaders to create connections, maximise collective potential to contribute, and improve community wellbeing*



### What we do:

- *Plan and execute large and / or complex engagement or consultation activities such as the Long Term Plan, bylaws and policies and significant projects*
- *Provide a centre of excellence and toolkit for engagement to enable effective management and consultation*
- *Provide support to teams across Council to enable them to confidently engage with communities as required to support their projects and activities*

## Executive Summary

This section outlines the activities undertaken by the Corporate Planning and Community Development Department for the January – March 2022 period.

### Corporate Planning

#### Annual Plan

The Annual Plan for 2022-23 is nearing its final phase. The primary task ahead is confirming the rate-to-rate increase. A key element of this is determining the quantum of capital works in the current year to be delivered against what is forecast. April should see us land on a financial position that is within our financial strategy limits. Rather than the usual deliberations meeting prior to adoption of the Annual Plan, workshop sessions will agree the content of the Annual Plan capital and operating budgets, with the formal decision-making element occurring by way of adopting the Annual Plan in June.

#### Pre-Election Report (PER)

The PER is a legislative requirement of the Local Government Act. It provides voters and candidates with information about the issues and opportunities facing the district and Council and promotes informed public discussion in the lead up to local body elections. This is a strictly non-political document. In other words, it is the Chief Executive Officer's (CEO's) report and there is no input from elected members allowed. The Corporate Planning, Democracy Services and Finance teams will develop the report with the CEO. Legislatively the PER must be produced and available two weeks prior to candidate nominations closing, so we are aiming for 1 July.

### Community Development

#### Community Board enablement

Several pieces of work are underway to support the Community Boards to work effectively within their delegated authority. This piece of work is loosely referred to as "Community Board Enablement", and from a Community Development perspective this incorporates the following initiatives:

- Ensuring each Board has a strategic plan adopted for handover to the new Board prior to the 2022 local body elections.
- Developing a process to compile tactical plans out of strategic plans that can be advocated for (by chairs) as part of the 2024-34 Long Term Plan. This requires incorporating the project management lifecycle, helping the Board to progress a good idea from concept to delivery with the collaborative effort of Boards and staff while maintaining clear delineation between advocacy (Boards) and staff (operations).

#### General community development

We have commenced strategic planning workshops with the three Community Boards to develop their Strategic Plans. Priority projects in these plans will be worked up (full life costed) for consideration in the next Long-term Plan (LTP), providing another channel for the community voice to be heard in Council's LTP process.

Ongoing work in the implementation of the Nothing But Net (NBN) digital strategy, including drafting reports for Whangarei District Council and Kaipara District Council to assist them in their goal to have the NBN vision, mission and goals adopted by their own Councils, facilitating a fibre connection to Tautoko FM in Mangamuka supporting the community's economic and community development, working

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with the Animal Management Team to provide state of the art communications technology for Animal Management Officers, who work in remote areas, for their health, safety, and wellbeing.

Staff are about to begin recruitment for the Far North Youth Council (FNYC). Working with Democracy Services, the FNYC will have the opportunity to assist in the 2022 Local Body Elections campaign development and implementation.

Ongoing work refreshing Community Plans that are over 10 years old. Horeke, Whangaroa, Okaihau and Kaikohe are all in progress, with Okaihau due for completion next month.

## **Placemaking**

The Mayor's Taskforce for Jobs Community Recovery Funding requires 15 Sustainable Employment Outcomes (SOE's) being achieved for the 1st tranche of funding. Our team, working with partners, has achieved 31 SOE's, 16 over the target. The Berry Bus has enabled sustainable employment by redeploying teams affected by Covid delays at the Ngawha based Kaikohe Berry Farm Ltd (KBL) to other orchards in the mid-north area until they can be redeployed back to KBL later in the year. The employees are currently learning valuable on the job skills that they will be able to take back to their new roles at KBL.

As part of our continuing place-based approach in Kaikohe, a Kaikohe Community stock take has been distributed to the community. This is a collaborative initiative to find out who is doing what where in Kaikohe, to build an open-source document to strengthen connections between individuals, groups, organisations, and agencies in Kaikohe for better community outcomes. Staff are also supporting the Kaikohe Business Association to develop a whole of community safety model in response to the significant increase in antisocial and violent behaviour in the town.

We helped facilitate a long-term lease of the old Kaitaia Warehouse building with Northland Basketball and Te Hiku Iwi Development Trust to establish a Community Hub with professional basketball courts, community group rooms and activity areas.

Ongoing engagement with a number of communities, including Broadwood, to support the reinstatement of the swing bridge demolished by Council in 2021, Totara North to support the installation of the old Kerikeri Domain playground on the Totara North Hall Reserve as per the Totara North Community Plan, working with the Northern Transport Alliance (NTA), Moerewa and Taumatamakuku communities on road safety issues, lighting, flooding and other long-standing issues in the area. Placemaking planning has also started for The Strand in Russell and in several Te Hiku locations.

## **Funding**

As per our commitment to provide excellent online services to our communities as part of the Nothing But Net digital strategy implementation, we are in the process of acquiring Smartygrants, an online portal which will allow us to receive, assess, award and evaluate our grants programme. Smartygrants is Australia and New Zealand's most used online grants administration system with 370 federal, state and local government and philanthropic grant makers choosing to use Smartygrants.

Over the next month we will start to implement Smartygrants, including beta testing. Paper forms will still be available for those without connectivity. We aim to go live in April 2022, with information / training sessions for elected members and staff planned.

Covid-19 has impacted on the number of funding applications received this quarter; event funding is especially down. It is noted that only six applications have been received in the first quarter, across all

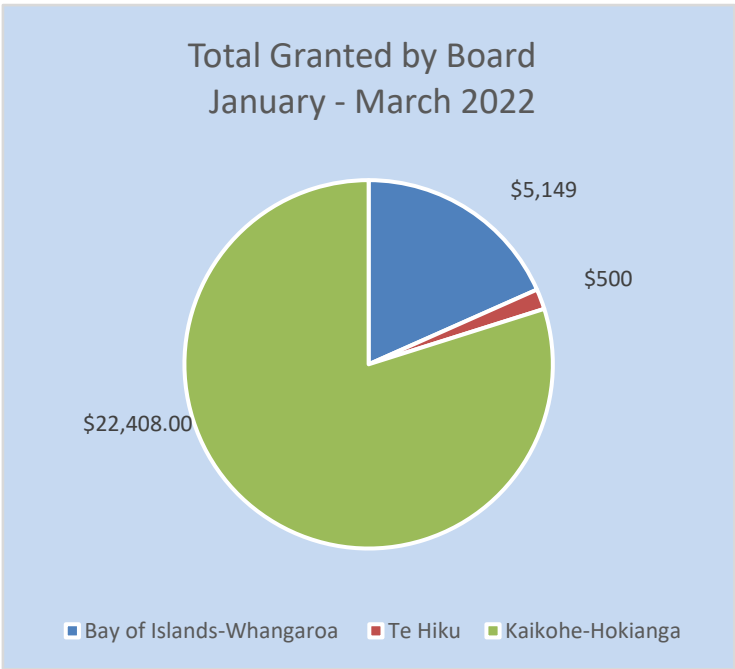
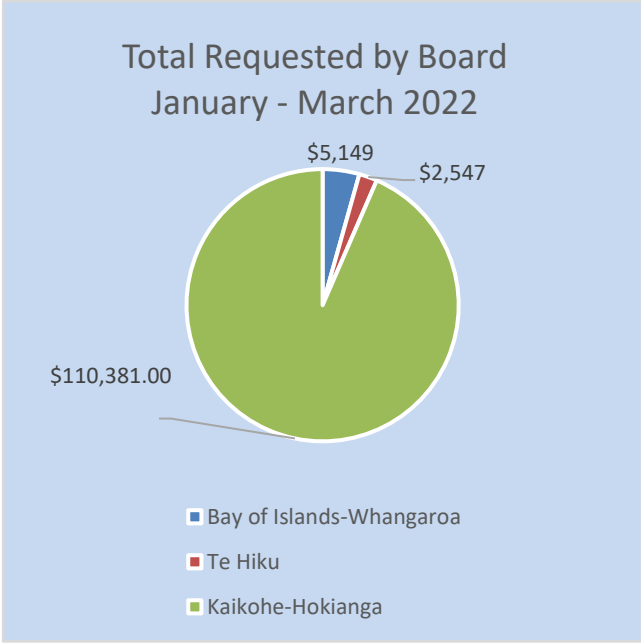
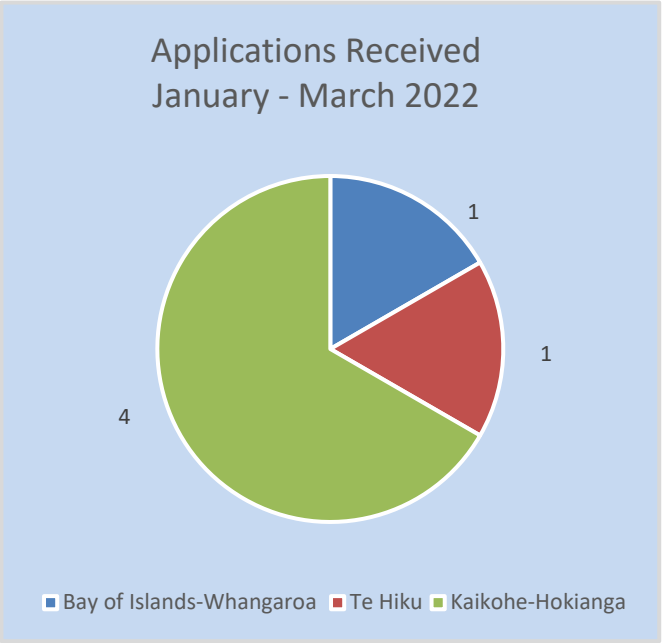
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three Boards. Te Hiku and Bay of Islands-Whangaroa Boards met towards the end of March 2022, and the information from those meetings will be reported in the next quarter.

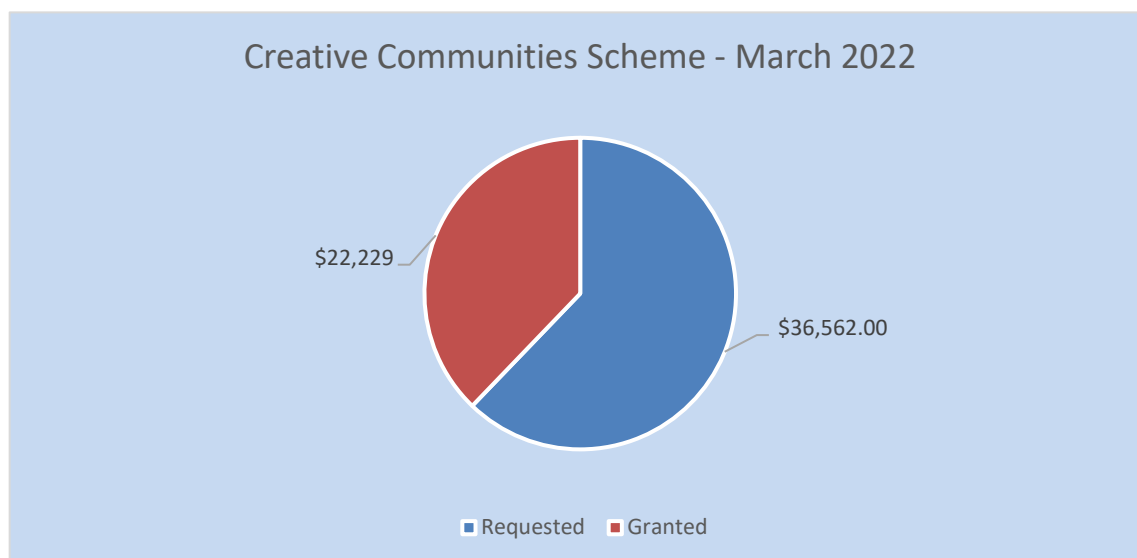
The Bay of Islands-Whangaroa Community Board have funded the Rangitane Residents Association to replace their community-led CCTV network. The CCTV monitors Opito Bay, Doves Bay, the Rangitane settlement, Rangitane Road and part of Redcliffs Road.

Kaikohe-Hokianga Community Board funded Manaki Tinana Trust for the purchase of a laptop to be able to maintain the key tags for entry into the gym in Rawene. They also funded the purchase and delivery of sand to top up the man-made beach area on Clendon Esplanade. This beach area is used for community events like Easter Egg Hunts and casual beach use. They have also funded the Akau Foundation to complete a masterplan for Mangamuka.

The Te Hiku Community Board funded the Kaitaia and Districts A&P Association for the purchase of ribbons for the horses that partake in the dressage part of the Kaitaia A&P Show.



Twelve applications were received for the Creative Communities Fund, with 9 being granted funding and 3 being asked to develop their applications further and resubmit. Additional funding from Creative New Zealand of \$13,806 was received to provide support for arts in the Far North District. Creative Northland, on behalf of Far North District Council, is currently preparing a draft Arts and Culture Strategy for Council to consider. This is being funded by a grant Council received from Creative New Zealand last year.



## Engagement

The Engagement Team has enjoyed an increase in interest and demand since December 2021, after the team became certified IAP2 practitioners and presented our pilot engagement framework based on IAP2 principles of best practice to the organisation.

Key focus points include the spatial planning programme of work, climate change and the up-coming Proposed District Plan. Support continues for policy and bylaw projects with two strategies being actively worked on: the Regional Accessibility Strategy and Open Spaces Strategy. Collaboration with the Communications team is key to our ability to deliver strong messaging via appropriate media. We have identified elected representative engagement early-on in projects as an area for improvement for our team and those we advise.

Support is being given to the Local Elections 2022 campaign and work has commenced with Corporate Planning on a comprehensive review of the submissions process to meet statutory planning requirements, organisational strategy priorities and principles of best practice public participation.

Programme	Task	Progress
Climate Change Programme	Communications planning for activation (ref. roadmap - walk the talk etc.)	In progress
	Engagement plan - design/planning	In progress
	Internal engagement	In progress
	Elected Member engagement on climate change	In progress
	Te Tai Tokerau Adaptation Strategy communications and engagement support	In progress
	Te Ao Māori decision-making framework	In progress
District Plan	Engineering Standards	Completed
	Documents by reference - consultation	Not started
	Activate SP site for PDP Engagement with organisation	In progress
	Proposed District Plan Engagement Plan	In progress
	Build Proposed District Plan digital hub (with Communications)	In progress
Engagement Team planning	Submissions management training (Cadet)	In progress
	Engagement Methods workshop presentation	In progress
	Submissions Process Review - consultation software	In progress
	IAP2 best practice on TK3 - PMO	In progress
	Community partnerships directory	In progress
Infrastructure Planning - WWTP	Kaeo WWTP	In progress
	Ahipara DTL	In progress
	Hihī WWTP	In progress



Programme	Task	Progress
<b>Policies and Bylaws</b>	Easter Sunday Trading Policy	In progress
	Regional Accessibility Strategy	In progress
	Vehicles on Beaches	In progress
	Community Initiated Infrastructure – Roeading Contribution Policy	In progress
<b>Reserves Act</b>	Document process for engagement on Reserve Management Plans (RMP) to create blueprint	In progress
	Opito Bay RMP	In progress
	Engagement design session on best practice	Completed
<b>Spatial planning and placemaking</b>	Open Spaces Strategy - Engagement design/planning	In progress
	Kerikeri Waipapa Spatial Plan	In progress

## District Planning

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### Introduction

The District Planning Department has the responsibility of creating and maintaining the District Plan. This is Council's main planning tool to achieve the sustainable management of the district's natural and physical resources, as required by the Resource Management Act 1991. The plan is a living document that must be updated to align with national direction and the changing nature of the district's resource management issues. In addition, plan content must be subject to a review within a minimum of ten years and a consolidated review of the District Plan is currently underway.



### *What we do and how we do it*

The following are key contributors to the development of the new proposed plan supported by public participation:

- 1. The role of a district plan under the Resource Management Act is to manage land use and subdivision. The Plan has a 10-year life and certain content is subject to review within shorter periods. A consolidated review is being undertaken to align with a range of national and regional directions that have direct implications for far north communities.*
- 2. The Plan is being authored in accordance with new national planning standards, changing the structure of the plan and incorporating mandatory content.*
- 3. The Plan must also play a role in representing a new strategic direction for the district. The Plan's 10-year lifespan must bring together strands from Council's long term strategic direction that will be represented in FN2100 whilst demonstrating how we can meet our statutory requirements to ensure that the supply of zoned land and infrastructure meets the district's expected demands for housing and business land.*
- 4. The Plan has been developed in a new digital format designed to allow more direct access to site specific information, allowing individuals, landowners, and communities more direct access to property information and how land use and subdivision is managed. This new format will require guidance and support to maximise utility and efficiency.*

## Executive Summary

The focus in the first quarter of the year has been the refinement and further preparation of the Proposed District Plan with a view to seeking notification mid-year.

### Developing the District Plan - Progress

There has been targeted further analysis on specific chapters in response to feedback received from engagement activities undertaken in 2021. The team has conducted a number of workshops with elected members aimed at discussing key plan content requiring further examination and confirmation of direction. Elected members were provided with information to support their understanding of

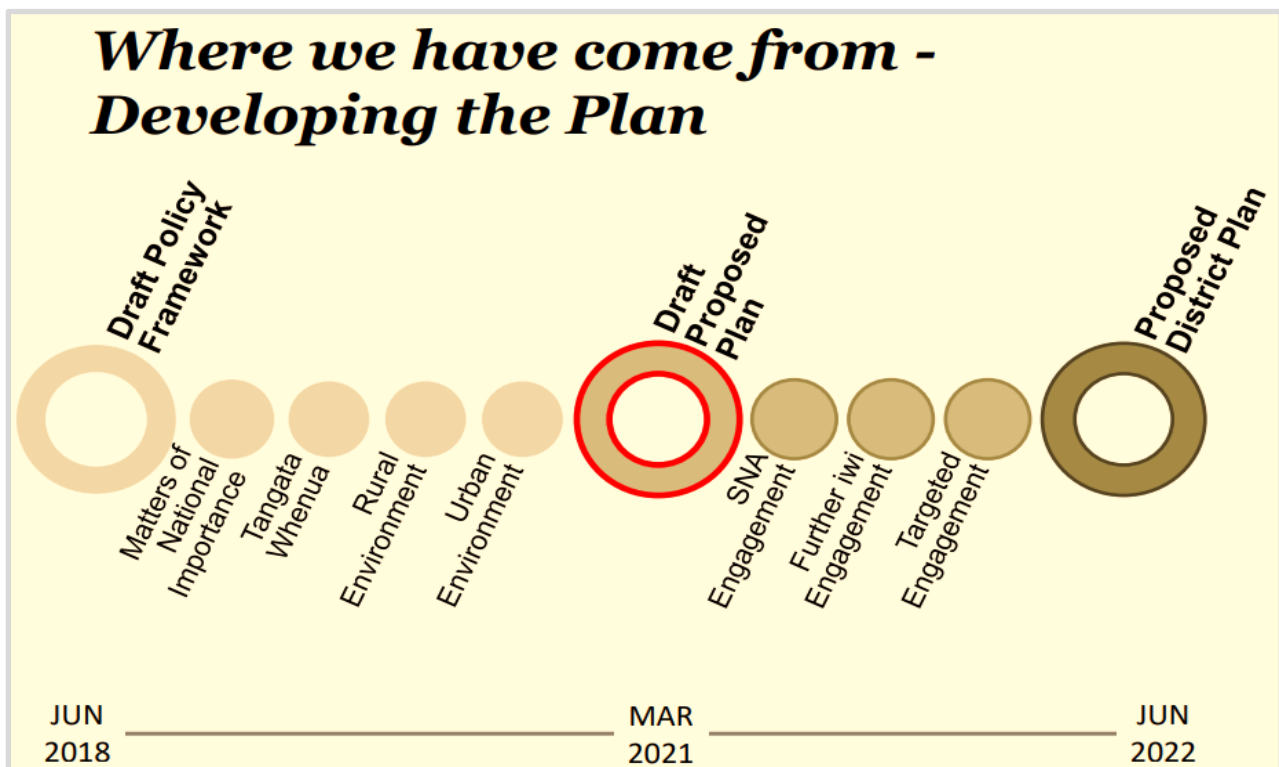
1. Resource management issues
2. Statutory framework
3. Draft plan policies and methods
4. Key issues in feedback
5. Recommended plan policies, methods and associated enablement and non-statutory incentives

Plan workshops conducted with elected members covered a range of plan topics including:

1. Historic heritage and heritage areas
2. Responses to growth demands, including the supply of housing and business lands in accordance with Council's responsibilities under section 31 of the Resource Management Act 1991
3. Indigenous Biodiversity and planning frameworks that can respond to higher order documents without mapping specific resources
4. Technical documents incorporated by reference including new Engineering Standards
5. Engagement with Tangata Whenua and Iwi Authorities

In addition, further spatial analysis to inform the proposed district plan and other related planning processes including the Kerikeri Waipapa Spatial Plan has been undertaken.

The timeline for the plan review process is summarised in the infographic below



# Introduction

[illegible]

*Following the Council's project management framework for engagement and policy development we develop strategy, policy positions and regulatory policy that guides, informs and directs current and future decisions by elected members, committees, Council, and staff.*

- *We are committed to learning and growing as individuals and as a team*
- *We leverage the shared strengths, experiences, and differences in our team*
- *We question assumptions and norms to develop robust and reliable policy advice*
- *We form productive relationships with our peers and the community*
- *We effectively communicate what we are working on with each other, the wider Council, and the community*
- *We celebrate our successes*
- *We prioritise our work based on what is important and not on what others might consider is urgent.*

The process to develop a new policy takes approximately 12 to 24 months from project initiation to implementation. These are managed as individual projects with many projects dictated by legislative requirements.




Far North District Council has developed a Project Management Framework for policy and engagement projects. Policy and engagement projects include strategy development (including spatial plans), strategic policy and regulatory policy (bylaws). An overview of the different stages of bylaw and policy development are as follows:

Research:	Legislative requirements, evidence analysis, initial engagement with key parties, scoping, problem definition
Conceive:	Options analysis and assessment, options report
Design:	Early engagement, drafting, implementation planning, consultation, and engagement planning, legal assessment, proposal report
Consult:	Formal consultation, engagement activities, oral submissions, submission analysis, re-drafting, <i>adoption report</i>
Activate:	Formal notification, implementation





## Status of Policy Projects



The following tables provide a status of the active strategy, policy, and bylaw development projects.

### Status Key





-  on target to complete policy project
-  at risk of not completing on time
-  will not meet dates without major interventions and / or decision by Council

### Strategy Development



Strategy Project	Current Stage	Actions undertaken January - March	Next Touchpoint	Status
Far North 2100	Activate	Council adopted Far North 2100 on 4 November 2021	<ul style="list-style-type: none"> <li>Activation Plan to be developed in 2022 will now be reported to the 14 June 2022 Strategy and Policy Committee</li> </ul>	
Regional Climate Change Adaptation Strategy: Climate Change Roadmap	Consult / Activate	On 22 March 2022 the Strategy and Policy Committee recommended that Council adopt the Te Tai Tokerau Climate Change Adaptation Strategy	<ul style="list-style-type: none"> <li>14 April 2022: Workshop with elected members and community board chairs on case study sites for climate change adaptation planning</li> <li>Report back to 14 June 2022 Strategy and Policy Committee on progress.</li> </ul>	
Population Reforecast	Activate	On 22 March 2022 Infometrics delivered to staff their first population projection as part of their contract to deliver this service over the next 3 years	<ul style="list-style-type: none"> <li>Training of staff on the use of the new population projections scheduled for April</li> <li>Publishing of the population projections to a website for public consumption – April/May 2022.</li> </ul>	
Kerikeri/Waipapa Spatial Plan (Revision of the Kerikeri/Waipapa Structure Plan 2007)	Research	<ul style="list-style-type: none"> <li>February 2022 – workshops with hapū led by Ngāti Rēhia, Community Groups, and Developer representatives</li> <li>Rescoping of project</li> <li>Update on Spatial Planning provided to 22 March 2022 Strategy and Policy Committee.</li> </ul>	<ul style="list-style-type: none"> <li>Workshops with subject matter experts internally on integrated planning</li> <li>Workshops with government agencies required under the NPS-UD to be engaged in the development of a Future Development Strategy</li> </ul>	






Strategy Project	Current Stage	Actions undertaken January - March	Next Touchpoint	Status
			<ul style="list-style-type: none"> <li>Establishment of a hapū lead governance group.</li> <li>4 May 2022: Workshop with elected members on progress to date, options being considered for the Foundation Document</li> </ul>	
Northland to Auckland – Urban Growth Agenda	Concept	<ul style="list-style-type: none"> <li>Northland Regional Council with the Ministry of Housing and Urban Development have taken the lead on some initial constraints and opportunities mapping.</li> </ul>	<ul style="list-style-type: none"> <li>A more complete report to the Whai Kainga Steering Group is being developed by staff from the Ministry of Housing and Urban Development</li> <li>A constraints map is due for review in the second quarter of 2022.</li> </ul>	
Te Waka Hourua – Far North Spaces & Places (Facilities) Plan 2021-2030	Activate	Council approved the support in principle of the Far North Spaces and Places Plan on 4 November 2021	<p>Enablement/Activation Plan to be developed in support of 2022 Annual Plan to be reported to 14 June 2022 Strategy and Policy Committee.</p> <p>The following are underway that are specifically mentioned in the Spaces and Places Plan.</p> <ul style="list-style-type: none"> <li>Te Puāwaitanga</li> <li>Te Hiku Sports Complex</li> </ul>	
Open Spaces Strategy	Research	<p>30 March 2022 – project concept workshopped with elected members</p> <p>Audit of open spaces underway</p> <p>Engagement planning commenced</p>	Fourth quarter 2022: Options report to be presented to Strategy and Policy Committee	






Strategy Project	Current Stage	Actions undertaken January - March	Next Touchpoint	Status
Art, Culture, and Heritage Strategy	Concept	Project concept to be developed	First quarter 2022: Options paper on way forward for an Arts, Culture and Heritage Strategy	
Solid Waste Strategy	Research	Project planning commenced	Options report due to Strategy and Policy Committee third quarter 2022	
Stormwater Strategy (supporting Infrastructure and Asset Management)	Research	<ul style="list-style-type: none"> <li>Project Planning commenced</li> <li>Engagement planning commenced</li> </ul>	Project currently on hold due to capital works projects	
Regional Accessibility Strategy (support Whangarei District Council as the lead Council)	Research	<ul style="list-style-type: none"> <li>Engagement planning underway</li> <li>Engagement postponed till May 2022 due to Covid-19</li> </ul>	Regional wide community engagement planned for May 2022.	

### Policy Development

Policy Project	Current Stage	Actions undertaken January - March	Next Touchpoint	Status
Climate Change Assessment Policy: Climate Change Roadmap	Research	<ul style="list-style-type: none"> <li>27 January 2022: Climate Change assessment policy workshop with elected members.</li> <li>Work has continued on the development of policy options for climate change.</li> </ul>	An options paper on the development of climate change policy for Council will be presented to the 3 May 2022 Strategy and Policy Committee.	
Community Initiated Infrastructure Roading Contribution	Design	<ul style="list-style-type: none"> <li>Internal engagement commenced</li> <li>Workshop with Elected Members 30 March 2022</li> </ul>	Draft policy due to Strategy and Policy Committee third quarter of 2022.	







Policy Project	Current Stage	Actions undertaken January - March	Next Touchpoint	Status
Limits of Council Responsibility for Formation Maintenance of Roads	Design	<ul style="list-style-type: none"> <li>Internal staff workshop</li> <li>Project reprioritised due to revoking bylaws</li> <li>Research recommenced March 2022</li> </ul>	Options report due to Strategy and Policy Committee third quarter 2022.	
Class 4 Gambling and TAB Venue	Design	<ul style="list-style-type: none"> <li>Options report presented to Strategy and Policy Committee 8 February 2022</li> <li>Options report presented to Council 24 February 2022</li> <li>Drafting amendments underway</li> <li>Engagement planning underway</li> </ul>	Draft policy due to Strategy and Policy Committee second quarter 2022.	
Equity and Access for People with Disabilities	Design	<ul style="list-style-type: none"> <li>Options report presented to Strategy and Policy Committee 8 February 2022</li> <li>Options report presented to Council 24 February 2022</li> <li>Drafting of amendments underway</li> </ul>	Draft policy due to Strategy and Policy Committee second quarter 2022.	
Naming Policy	Design	<ul style="list-style-type: none"> <li>Drafting of policy provisions underway</li> <li>Discussion with Bay of Islands - Whangaroa Community Board 11 November 2021</li> <li>Discussion with Kaikohe - Hokianga Community Board 2 March 2022</li> </ul>	Discussion with Te Hiku Community Board 11 April 2022	
Reserves Policy	Design	<ul style="list-style-type: none"> <li>Report on adoption of a reserves policy submitted to 8 February 2022 Strategy and Policy Committee was left to lie on the table while staff and elected members considered how Council's policy position on herbicides can be captured or referenced in a reserves policy</li> </ul>	The Reserves Policy is due to be resubmitted to the 3 May 2022 Strategy and Policy Committee.	




Policy Project	Current Stage	Actions undertaken January - March	Next Touchpoint	Status
Easter Sunday Trading	Design	<ul style="list-style-type: none"> <li>Options report presented to Strategy and Policy Committee 8 February 2022</li> <li>Options report presented to Council 24 February 2022</li> <li>Drafting of new policy complete</li> <li>Engagement planning complete</li> </ul>	Proposal for consultation due to Committee 3 May 2022	
Parking	Conceive	<ul style="list-style-type: none"> <li>Research underway</li> <li>Options analysis and assessment underway</li> <li>Engagement planning underway</li> </ul>	Options report due to Strategy and Policy Committee second quarter 2022	
Trees and Vegetation	Research	<ul style="list-style-type: none"> <li>Project concept planning commenced</li> <li>Staff engagement commenced</li> </ul>	Research and options report due to Strategy and Policy Committee third quarter 2022	

#### Next tranche of proposed policy development projects awaiting concept development and approval

- Smokefree Environments
- Placemaking policies (subject to change)
  - Placemaking Policy
  - Urban Design Guidelines
  - Street Lighting
  - Footpaths

## Bylaw development

Bylaw Project	Current Stage	Actions undertaken January - March	Next Touchpoint	Status
Parking Bylaw	Consult	<ul style="list-style-type: none"> <li>Analysis of submissions completed</li> <li>Drafting of bylaw completed</li> <li>Legal review completed</li> <li>Final adoption report completed</li> </ul>	Final adoption report due to Strategy and Policy Committee 3 May 2022	
Parking on State Highways	Research	<ul style="list-style-type: none"> <li>Parking on State Highways delegations received</li> <li>Options report for parking on state highways presented to Strategy and Policy Committee 23 March 2022</li> </ul>	Options report for parking on state highways due to be presented to Council 7 April 2022	
Road Use Bylaw	Consult	<ul style="list-style-type: none"> <li>Analysis of submissions complete</li> <li>Drafting of bylaw completed</li> <li>Legal review completed</li> <li>Final adoption report completed</li> </ul>	Final adoption Report due to Strategy and Policy Committee 3 May 2022	
On-site Wastewater Disposal System	Activate	<ul style="list-style-type: none"> <li>Final adoption report presented to Strategy and Policy Committee 8 February 2022</li> <li>Final adoption report presented to Council 24 February 2022</li> </ul>	Project complete. New Bylaw comes into force 27 May 2022	
Speed Limits	Ongoing	<ul style="list-style-type: none"> <li>Analysis of submissions completed for Kaitiāia-Awaroa; Broadwood-Kohukohu; and Moerewa urban areas, as well as on Te Oneroa-a-Tōhē / Ninety Mile Beach</li> <li>Consultation Report presented to Strategy and Policy Committee 22 March 2022</li> </ul>	Consultation Report due to Council 07 April 2022	
Pou Herenga Tai Twin Coast Cycle Trail	Design	<ul style="list-style-type: none"> <li>Initial drafting of amendments completed</li> <li>Project reprioritised due to bylaws about to revoke</li> <li>Project recommenced</li> <li>Legal review completed</li> <li>Engagement underway</li> </ul>	Draft and Proposal for consultation due to Committee 14 June 2022	

Bylaw Project	Current Stage	Actions undertaken January - March	Next Touchpoint	Status
Vehicles on Beaches	Consult	<ul style="list-style-type: none"> <li>Options report presented to Strategy and Policy Committee 8 February 2022</li> <li>Options report presented to Council 24 February 2022</li> <li>Consultation 25 February to 24 March 2022 completed</li> <li>Oral submissions heard 22 March 2022</li> <li>Bylaw automatically revoked 12 March 2022</li> <li>Analysis of submissions complete</li> <li>Drafting of bylaw amendments complete</li> <li>Legal review complete</li> <li>Final adoption report completed</li> </ul>	Final adoption report due (as part of Road Use Bylaw report) to Strategy and Policy Committee 3 May 2022	
Reserves	Design	<ul style="list-style-type: none"> <li>Drafting of Bylaw complete</li> <li>Internal engagement underway</li> </ul>	Draft and proposal for consultation due to Committee 14 June 2022	
Maritime Facilities and Mooring Charges	Design	<ul style="list-style-type: none"> <li>Options report presented to Strategy and Policy Committee 22 March 2022</li> <li>Research into drafting proposals underway.</li> </ul>	Options report to be presented to Council 7 April 2022	

#### Next tranche of bylaw development projects awaiting concept development and approval

- Animal Control
- Nuisance

### Introduction

The purpose of Te Hono is to:

- Support the organisation, leadership, and its groups/departments to build and maintain enduring relationships with Iwi/Māori
- Act as key contact to provide navigation support to Iwi/Māori for Council processes and policies
- Support the organisation to develop capabilities and competencies to engage effectively with Iwi/Māori



To advance the above over the next 3 years, our work programme is clearly set out in Te Pae Tawhiti (Council's 2021-31 Long Term Plan) – Te Mahi Tahī me Te Māori (Working with Māori). Additionally, we will need to be adaptable to the changes within Local Government through legislation, meaning some priorities may change as others emerge or take greater precedence. The work being undertaken is set out in the tables below.




### Work Programme




#### Status Key

- on target
- in progress
- stalled or not started

Project	Progress	Milestones	Expected completion	Status
Undertake a Tiriti Audit to assess the organisations performance in acting in accordance with statutory obligations; and to understand opportunities for improvements	<p>Investigation of other Councils who have undertaken the audit and outcomes. Discussion of a joined-up contract across Northland TLAs to lessen costs</p> <p>Discussions are taking place. WDC</p> <p>In line with this an audit of Memorandums of Understanding is being undertaken with regard to Far North District Council's actions to meet its responsibilities outlined within each document. Once the findings are analysed recommendations will be made for improvement.</p>	<p>Investigation complete</p> <p>Course of action decided</p> <p>Contract or through recruitment, undertake audit</p> <p>Report results</p> <p>Organisation agrees implementation</p> <p>Funding, if required, in time for Annual Plan 23/24 for consideration</p>	<p>February 2022</p> <p>March 2022</p> <p>May 2022</p> <p>July 2022</p> <p>August 2022</p>	●



Project	Progress	Milestones	Expected completion	Status
Work with Māori to co-design a mechanism to enable Participation of Māori in decisions of Council – at a governance level	<p>Discussion underway with Elected Member - Te Ao Māori Portfolio</p> <p>Te Hono is working with Democracy Services and has provided recommendations regarding Māori representation on Standing Committees</p> <p>Decision to proceed and engage but likely outcome is not to make significant committee changes until new Triennium.</p>	<p>Mandate and support from Te Kahu o Taonui</p> <p>Membership of Working Group</p> <p>Start co-design</p> <p>Implement</p>	<p>Feb 2022</p> <p>March 2022</p> <p>April 2022</p> <p>New Triennium</p>	
Provide an annual contestable fund to assist two Māori in the Far North to attend the Making Good Decisions Course	<p>Investigated timetable for courses in Auckland and requested consideration be given to Whangārei in the New Year</p> <p>Courses for 2022 have not been scheduled yet</p>	<p>Confirmation of 2022 Dates</p> <p>Advertise and promote</p> <p>Selection (and process)</p>	February 2022	
Develop a Competencies Framework to grow the responsiveness capabilities of staff to Māori	<p>Having the capability in Te Hono to deliver is paramount and is part of recruiting the right talent. Included in the development of the framework will be multiple Māori Related Policies.</p> <p>Framework concepts:</p> <ul style="list-style-type: none"> <li>• Available to all staff</li> <li>• Prioritised to needs vs. wants</li> <li>• Stepped approach to learning, dependant on needs</li> <li>• Multiple Teaching Methods</li> <li>• FNDC centric, built by us, for us.</li> </ul>	<p>Kaiarahi Recruitment</p> <p>Planning and research are underway on existing frameworks</p> <p>Supporting policies</p> <p>Organisation mandate</p> <p>Complete analysis, define scope, confirm levels and content</p> <p>Conduct Build</p> <p>Re-confirm scope</p> <p>Conduct trial</p> <p>Test and Adjust</p> <p>Roll-out to FNDC</p>	<p>Completed</p> <p>Completed</p> <p>In Draft</p> <p>May 2022</p> <p>June 2022</p> <p>July 2022</p> <p>Aug 2022</p> <p>Aug – Dec 2022</p> <p>Jan 2023</p> <p>Feb 2023</p>	

Project	Progress	Milestones	Expected completion	Status
Provide Information sessions on legislative obligations to Māori, Treaty settlement legislation, environmental management plans and on Māori perspectives	<p>The first of these are being developed for the first on-boarding session for new staff. Once this is completed and assessed targeted sessions to other parts of the business will be developed</p> <p>Trial completed - discussion underway with P &amp; C for onboarding</p>	<p>Trial assessment at on-boarding</p> <p>Content and approach evaluation</p> <p>Wider rollout</p> <p>Targeted sessions</p> <p>Replicate, adapt and reinforce is ongoing</p>	<p>Oct 2021</p> <p>February 2022</p>	
Support Naming Policy	The internal policy will be developed in 2022. The external policy or guidelines will be developed alongside LINZ, who have the Far North programmed for 2023. As many of the requests beside Road naming are for reserves, waterways, maunga, it is expedient to align processes within the policy implementation or in guidelines.	Waiting on LINZ Schedule for engagement and naming in the Far North	2023	
Māori related policies and/or guidelines	<p>The following Māori related policies will either be stand-alone or will be added as a supplement to current Far North District Council policies:</p> <p>Te Reo and Tikanga Policy</p> <p>Koha Policy</p> <p>Māori Engagement Policy</p>	<p>In Draft</p> <p>Discussion and refinement</p> <p>Adoption</p>	<p>Mar 2022</p> <p>July 2022</p> <p>Oct-Dec 2022</p>	

## **Māori Relationships / Partnerships**

Previously Māori relationships have been transactional in nature in support of major infrastructure projects; however, our focus is shifting to understanding and developing true relationships based on 'partnership.' We are now discussing what process or design elements might look like in discussing concepts like 'co-design' as a way forward. The effects of this new way of approaching relationships / partnerships can only be positive. The Māori Engagement Policy (currently in draft) will provide more clarity on what and how to approach relationships / partnerships with mana whenua. The eventual adoption of the Māori Cultural Competency Framework will, through education, facilitation and discussion provide the Te Tai Tokerau context from which Far North District Council personnel will grow in their individual and corporate capabilities to understand the 'why' and the 'how' of relationship / partnership building into the future for Te Tai Tokerau.

## **Māori Development / Capability / Capacity**

The current programme is focussed on improving decision making through completion of the Making Good Decisions Course to deliver development to Māori. Over the next year Te Hono will be looking for opportunities to address this.

### Executive Summary

Nothing But Net (NBN) is an award winning, community led strategy to deliver and bridge the digital divide across the Far North. Focussed on digital equity, affordability, education, and economic growth across the region, whilst engaging and reviewing outcomes with the communities we support.



#### *Goals for the Far North Digital Strategy – 3-year outlook – Nothing But Net:*

- **Tuhono** - Connect. *The Far North will have world class mobile and broadband infrastructure by 2023 and every school aged child will have internet access in the home.*
- **Whakatipu** - Grow. *The Far North will challenge the pre-covid economic model and use technology to create a new state of being that embraces disruption, collaboration and localism and has positive social impacts.*
- **Korero mai, Korero atu** – Speak up, Speak out. *The Far North will be known as a tech-friendly district with a skilled workforce.*
- **Manaaki** – Care. *Our people will be digitally literate and have the support they need to use connectivity to help take better care of themselves, each other, our culture and our environment.*
- **Whakarato** – Deliver. *The Far North District Council will embrace new technology and use connectivity to create great places and support our people.*

### Key Achievements

#### *Tuhono – Connect. Whakarato – Deliver*

1. Working with the tourism infrastructure funding (TIF), as there is cross over to the Nothing But Net strategy around public wi-fi. To deliver public wi-fi in Paihia and Russell – this project is underway now.
2. Developing a public wi-fi stream to “fill the gaps” in coverage areas and leverage current digital infrastructure. With a future focus on smart cities. Work-streams are being developed to outline scope. A procurement plan is being created to support this workstream.
3. Workshop with Spark, including their mobile team, Māori Development team and Spark Foundation. As well as Vodafone and Chorus – gain understanding of current and future state.

Working with Ministry of Business Innovation and Employment (MBIE) and Crown Infrastructure Partners (CIP) around future investment opportunities – community focused. There is a “Future of Connectivity” programme, which we are collating locations where coverage needs to be addressed – ongoing work.

#### *Whakatipu - Grow. Manaaki – Care.*

1. Progressing and developing the Ngawha Innovation Park and getting partners to work with Far North District Council to assist in delivery solutions and a tech hub. NBN has been enlisted to assist with the Technology Hub at Ngawha and are engaging partners to support the initiative.
2. Continued active engagement with the Northland Digital Enablement Group (DEG), with cooperation around the Digital Strategy to cover all of Northland. Far North District Council is now the Chair of the DEG working on a Northland wide approach. Work undertaken to get

Whangarei and Kaipara District Councils to adopt the Far North District Council NBN Strategy, with their own actions and outcomes.

3. Developing a plan to work with local providers and Te Kona (Kaikohe) around digital learning programmes, with outcomes for internships, scholarships, and further education. This is under action, with the programme to start in the next semester.

#### *Korero mai, Korero atu – Speak up, Speak out.*

1. Engaged with the community board and gained understanding their requirements.
2. Organising meetings with other Partners for the future state objectives of the Nothing But Net strategy, including the Digital Marae programme & Network for Learning (N4L) to leverage their networks and community engagement.
3. Working closely with several partners, including Chorus, Spark, Vodafone, Takiwa, Microsoft and others to provide community outcome initiatives for the Far North.
4. Continued work with MBIE and CIP around infrastructure for the Far North (and Northland) and lobbying to get priority for delivery of new services.

#### *Whakarato – Deliver.*

1. Proof of Concept (PoC) for public wi-fi, late March 2022, Bay of Islands Airport, other sites to be agreed and defined, workstream under action.
  2. Delivery of the TIF public Wi-fi, March 2022 (to cover Paihia, Opua and Russell). Currently underway.
  3. Progressing and developing the Ngawha Innovation Park and getting partners to work with Far North District Council to assist in delivery solutions.
  4. Working with the tourism infrastructure funding (TIF), as there is cross over to the Nothing But Net strategy around public wi-fi, data collection (IoT) etc.
  5. Actively working with Digital Equity Coalition Aotearoa (DECA), joining the regional forum to lobby central government. Focusing on connectivity and affordability – a hui is being held in May 2022 to present to the national group.
  6. Partnering with Tautoko FM to deliver fibre (via Chorus) and build a community led public wi-fi outcome. Tautoko FM is in Mangamuka and sits on State Highway 1 and the Te Araroa Trail.
  7. Creating stronger relationships with Iwi, / Hapū and the community.
  8. Closer engagement with the Far North District Council Community teams and the Community Boards.
  9. Working with volunteer organisations to assist with digital inclusion, training, and equity.
  10. Create a pan council approach for sharing and lobbying.
  11. Working on a partnership eco-system.
  12. Delivering an IoT and external digital strategy for Far North District Council, to create a Smart District approach and leveraging technology to deliver outcomes for Council and the communities we serve.
  13. Invited Spark to present their high-level plans and discuss their Māori Development strategy and start to align the synergies.
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## What's next

- Organising meetings with other Partners for the future state objectives of the Nothing But Net strategy, including the Digital Marae programme & Network for Learning (N4L) to leverage their networks and community engagement.
  - Continued engagement and lobbying of Rural Connectivity Group (RCG), MBIE, CIP and Chorus, as well as other partners to improve the coverage footprint of Northland and the Far North in particular.
  - Working closely with communities to understand the issues in detail and gaps and develop solutions to meet those objectives and outcomes, which feeds into the work directly with central government and partners.
  - Working internally around an Innovation Hub or hubs in Kaikohe and other key locations to bring in staff and external stakeholders to deliver new and relevant services from Council.
  - Progressing and developing the Ngawha Innovation Park and getting partners to work with Council to assist in delivery solutions.
  - Continued active engagement with the Northland Digital Enablement Group, with cooperation around the Digital Strategy to cover all of Northland.
  - Developing a Nothing But Net Plan on a Page.
  - Completing a workstream and procurement plan to deliver solutions for the community to meet connectivity and ongoing skills development.
  - Develop a communications strategy so that we can advise both internally and externally the improvements made to connectivity, where, when and access to support for digital skills.
  - Joined (via ALGIM) the Smart Cities Council Australia New Zealand (SSCANZ) - to leverage their contacts around smart cities, and connectivity and their lobbying potential.
  - Working on an Operational Expenditure model for the ongoing Nothing But Net work streams, with the Strategic Leadership Team and Elected Members.
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